

Government of Pakistan
Ministry of Finance, Revenue & Economic Affairs
(Economic Affairs Division)

No. 2 (27) SEA/Korea/2018.

Islamabad the 16 March, 2018

OFFICE MEMORANDUM

SUBJECT: - TRAINING COURSE ON "CAPACITY BUILDING OF EDUCATIONAL ADMINISTRATION (CaBEA)" TO BE HELD FROM 24 MAY TO 06 JUNE, 2018 AT KOREA

The undersigned is directed to inform that the Korea International Cooperation Agency (KOICA) has invited 02 nominations for the above **Fully Funded** Training Programme to be held from **24 May to 06 June, 2018** at Seongnam & Daegu, Korea. The detailed information and application forms can be downloaded from websites www.ead.gov.pk.

2. The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria

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|------------|--|
| Mandatory | a. Be Government Officers (BS-17 and above) only and nominated by respective Federal Government or Provincial Department b. Be a mid-level official who has the authority to make a decision on educational policies and belong to the central government related education; c. Be in good health both physically and mentally, to undergo the course; d. Has not participated in the same KOICA fellowship program in past 3 years e. Sufficient proficiency in written and spoken English to actively participate in seminars and write an Action plan; f. Have a willingness to show a high level of participation and commitment throughout the course and contribute to the capacity building of his/her organization after the completion of the program; |
| Preferable | a. Have a Working knowledge of computers and PowerPoint Software b. Be a government employee in a managerial position; c. Have work experience in the areas of education policy, ODA projects, international education co-operation, etc. |

Objectives

- To understand various activities and policies on education;
- To learn and share best practices and recent issues on teacher education and training with participants from many other countries including Korea.
- To cultivate overall education development cooperation capacity of participants for the establishment of policies regarding education, in particular to upgrade the quality of teachers through education and training.
- To strengthen future cooperation in the area of teacher education and training among participating countries.
- To contribute to the capacity development of individual participants as well as organizations and countries they belong to

3. Nomination of suitable candidates fulfilling the laid-down eligibility criteria (with all the required documents of check list & eligibility criteria as mentioned above) prescribed by the sponsoring agency duly approved by the competent authority along with the documents may kindly be forwarded to this Division by the close of business hours (4 PM) on 2nd April, 2018 (Monday) positively.



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|--------------------------------------|-----------|
| 1) Application form (Duly filled in) | 04 copies |
| 2) Proforma for Foreign Training | 01 Copy |
| 3) Surety Bonds | 01 Copy |
| 4) Undertaking | 01 Copy |
| 5) Passport Copy | 02 Copies |
| 6) Copy of National Identity | 02copies |

4. Incomplete/late submission of documents/nomination will not be accepted .Moreover; any deliberate provision of wrong information on the part of the candidate shall be viewed seriously.



(Muhammad Khalil Choudry)

Section Officer (SEA)

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- 1) Secretary, Cabinet Division, Islamabad
- 2) Secretary, Establishment Division, Islamabad
- 3) Secretary, Capital Administration and Development Division, Islamabad
- 4) Secretary, Ministry of Defence, Rawalpindi
- 5) Secretary, Planning Development & Reform, Islamabad
- 6) Secretary, Ministry of Federal Education, and Professional Training, Islamabad
- 7) Chairman, Higher Education Commission, Islamabad (With the request to forward nominations from public sector universities only).

Copy forwarded for similar action to:-

- 1) Chairman, Planning & Development Board, Government. of Punjab, Lahore
- 2) Chairman, Planning & Development Board, Government of Sindh, Karachi
- 3) Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
- 4) Additional Chief Secretary, Planning & Development Department, Government of Baluchistan, Quetta
- 5) Additional Chief Secretary, Planning & Development Department, Govt. of Azad Jammu & Kashmir, Muzaffarabad
- 6) Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit
- 7) Additional Chief Secretary, FATA Secretariat, Peshawar
- 8) Joint Secretary (Training), Establishment Division, Islamabad.
- 9) Section Officer (Admin-I), EAD

Cc:

- 1) Joint Secretary (EC), EAD
- 2) Joint Secretary (Admin), EAD
- 3) SO (UN-III)/Secretary (FTC), EAD
- 4) Network System Administrator, EAD