

19<sup>th</sup> March, 2018

GOVERNMENT OF PAKISTAN  
MINISTRY OF PLANNING, DEVELOPMENT & REFORM  
(Training Section)

No.4(1)Trg/Estb-IV/PDR/2018

Islamabad, the 19<sup>th</sup> March, 2018

**Memorandum**

Subject: **Nominations for one Month (Part Time) Office Automation/I.T (English Typewriting) Course for UDCs, LDCs etc. and Dependents of Government Servants from 16-04-2018 to 11-05-2018.**

Reference Secretariat Training Institute(STI)'s Memorandum No.4-1/2017-SD.I dated 1<sup>st</sup> March, 2018 (copy enclosed) on the subject cited above.

2. Please obtain & convey nominations for the subject course for transmission to Secretariat Training Institute.

Encl: As above



(Ayesha Javed)  
Section Officer(Estb-IV)

✓ Project Director(Dev. Communications) is requested to upload/display the subject circular at the website of Planning Commission.

Copy to concerned Admn.

Section Officer (Admn.III).