

GOVERNMENT OF PAKISTAN
MINISTRY OF PLANNING, DEVELOPMENT & SPECIAL INITIATIVES
(Admin-I Section)

PREQUALIFICATION NOTICE

Sealed bids are invited from firms / contractors / dealers registered with General Sales Tax / Income Tax / Professional Tax Departments and having their own offices in Islamabad / Rawalpindi for following services required by the Ministry of Planning, Development & Special Initiatives Government of Pakistan Islamabad, during the FY-2021-22:-

| | |
|--|---|
| Name of Procuring Agency | Ministry of Planning, Development & Special Initiatives Government of Pakistan, Islamabad |
| Number of Tender | 01 Prequalification of auto workshop(s) for Repair / Maintenance of different makes/models of vehicles/motorcycles. |
| Contact Officer | Section Officer (Admin-I) Ph: 051-9207674 |
| Closing Time and Date & Place of receiving of bids | Upto 1100 hrs, 23 rd July, 2021 Room No.109, M/o PD&SI "P" Block, Pak-Secretariat Islamabad |
| Time & Place of publicly opening of bids. | 12:00 Noon, 23 rd July, 2021, M/o PD&SI, Islamabad. |

Bids Security amounting to **Rs.50,000/- (Rupees Fifty Thousand Only)** in shape of Bank Draft /Pay Order (refundable) in favour of Section Officer (Admin-I) M/o PD&SI, Islamabad must be attached with each bid separately.

Tender documents, list of detail Terms & Conditions can be collected free of cost from the office of Section Officer (Admin-I) during office timings, which are also available on official websites of Planning Commission (www.pc.gov.pk) and PPRA (www.ppra.gov.pk). The procuring agency reserves the rights to accept or reject any or all bids / proposals in accordance with Rule-33 of PPRA Rule-2004.

(Mansoor Ahmed Bajwa)
Section Officer (Admin-I)

GOVERNMENT OF PAKISTAN
MINISTRY OF PLANNING, DEVELOPMENT & SPECIAL INITIATIVES
(Admin-I Section)

CRITERIA FOR PRE-QUALIFICATION / EVALUATION OF AUTO WORKSHOPS AND TERMS AND CONDITIONS

For repair, maintenance and purchase of spare parts for main makes and models of vehicles in the sealed bids are invited from registered workshops.

- i. The interested auto workshops must have 5-years experience in relevant field.
- ii. The auto workshops should have their own complete setup i.e garage, spare parts availability and technical experties in Islamabad / Rawalpindi.
- iii. Telephone facility in Islamabad / Rawalpindi.
- iv. The auto workshop should be registered with Sales Tax and Income Tax Department, Valid documents / proof may be attached.
- v. All / any payment (s) will be made through AGPR, cheques.
- vi. The interested parties must have sound financial position, proof may be provided.
- vii. Secure parking of the official vehicles must be ensured. The firm will be responsible for any loss / damage caused during providing services.
- viii. Confidentiality of all correspondences matters must be ensured.
- ix. Non black listing certificate on affidavit may be attached with bidding documents.
- x. Tender Purchase Committee will conduct physical visit of all workshops before the pre-qualification.
- xi. Bids security amounting to Rs.50,000/- in favour of Section Officer (Admin-I), M/o PD&SI, Islamabad must be attached with bid.

TERMS AND CONDITIONS

- 1) The workshop on the panel will be bound to carry out the requisite work on immediate basis when vehicle is referred to it even in odd hours/days.
- 2) While submitting rates the workshop should clearly show whether GST is excluded or included in the offer rates.
- 3) The workshop will be bound to return old spare parts in case of replacement with new. Warranty period of each item replaced or repaired should be clearly mentioned in quoted rates. If the same defect is arisen again within warranty the workshop will be responsible to replace it at free of cost.
- 4) I /We have read and agree with the above mentioned terms and conditions.

Name of Bidder! Firm / Supplier: _____

Signature: _____

Date : _____

GOVERNMENT OF PAKISTAN
MINISTRY OF PLANNING, DEVELOPMENT & SPECIAL INITIATIVES
(Admin-I Section)

INSTRUCTIONS TO BIDDERS

This Prequalification document shall be used for submission of Competitive Bidding for the Repair & Maintenance of Vehicles/Motorcycles of M/o PD&SI, Islamabad. Interested bidders may download the Prequalification documents from the PPRA and Planning Commission Websites. The bidders will be shortlisted/selected on the fulfilment of criteria of evaluation.

2. This document contains following.
 - i. Terms and conditions.
 - ii. Evaluation Criteria.
 - iii. Instructions to bidders.

EVALUATION CRITERIA

Sealed bids should reach to the Section Officer (Admin-I), Ministry of Planning, Development & Special Initiatives, Islamabad as per schedule published in Tender notice on the same day in the presence of the bidders or their authorized representatives, who choose to be present on the occasion. Bids will be evaluated on afore mentioned prescribed criteria. Result of bidding will be announced in the form of Evaluation Report giving justification for acceptance or rejection of bids in observance of Rule-35 of PPRA Rules-2004.

2. I/We have read and agree with the above mentioned terms and conditions.

Name of Bidder / Firm / Supplier: _____

Signature : _____

Date : _____