

GOVERNMENT OF PAKISTAN
M/O PLANNING, DEVELOPMENT & SPECIAL INITIATIVES
(Admin -II Section)

TENDER NOTICE

Sealed tenders are invited from Islamabad and Rawalpindi based Income Tax/GST registered and active Tax Payer firms having vendor number issued by AGPR for purchase of Stationery, Sanitary, Toners, Durable Goods, Furniture computer stationery, computer hardware accessories and Miscellaneous Items for the Ministry of Planning, Development & Special Initiatives for the Financial Year 2022-23. The interested firms may submit their bids in sealed envelopes in the office of the undersigned till **11:00 a.m. on 08-08-2022** which will be opened in the presence of representatives of bidding firms on the same day at 1200 hours in the Ministry. The tender documents and terms & conditions can be obtained from Room No.220 at "P" Block Pak-Secretariat Islamabad and downloaded from websites of Planning Commission (www.pc.gov.pk) and PPRA.

Mansoor Ahmed Bajwa
Section Officer (Admin-II)

TERMS & CONDITIONS OF TENDER

1. Tender should accompany a Pay Order/Bank Draft as Earnest Money at 2% of the bid amount in favour of DDO of Planning, Development and Special Initiatives. The earnest money will be returned to the unsuccessful bidders immediately after finalization of the tender and in case of successful bidder(s), it will be converted into Security Deposit which will be retained till **30-06-2023**.
2. Rates quoted should be inclusive of GST and all Taxes and will be valid up **30-06-2023** However, the procuring agency may extend contract period beyond **30-06-2023** till finalization of next tender.
3. Samples of the items where possible should be presented without which the offer will not be entertained.
4. The firms shall be liable to supply the requisite items at "P" Block, Pak Secretariat, Islamabad at their own expenses and even at short notice if needed, failing which the earnest money/security deposit of the firm will be forfeited and the firms will be black listed.
5. Authorized Dealership Certificate from the manufactures/principal Suppliers shall have to be provided, in case of toners. If during the supply year (2022-23) it is found that sub-standard items or in-genuine Toners/Cartridges are supplied, the contract will be cancelled and Security Deposit will be forfeited and the firms will also be blacklisted.
6. The Firms must have Sales Tax Registration Certificate, National Tax Number and Vender Number as well as facilities of telephone /fax lines.
7. An affidavit to the effect that the firm has never been indulged in any litigation and has never been black-listed by any Ministry/Division/ Department/Organization of the Government(s) must be attached with the bids.
8. Submission of any false statement/documents indulged concealing of information is likely to disqualify the bidder.
9. Only firms of Islamabad and Rawalpindi will be entertained.
10. Tenders should be addressed to Section Officer (Admn-II) Ministry of Planning, Development and Special Initiatives, Islamabad. Tenders will be opened on the same day in the presence of bidders of their representatives.
11. Samples may be seen in our store before filling of bidding documents.
12. The firm is bound to quote the rates for at least one groups of items. (i.e Stationery, Sanitary, Toners, Durable Goods, Furniture and Miscellaneous items, Computer hardware etc)

GOVERNMENT OF PAKISTAN
MINISTRY OF PLANNING, DEVELOPMENT AND SPECIAL INITIATIVES
(ADMIN – II SECTION)

BIDDING DOCUMENT
PURCHASE OF STATONERY ITEMS (2022-23)

S.#	Name of Items	Unit	Quantity to be purchased (approximately)	Rate –per unit inclusive of all taxes
1.	Ball Point Piano (Point 0.8mm) “or equivalent”	Packet (10 pens)	500	
2.	Ball Point Piano (Clipper+ BP1) “or equivalent”	Packet (10 pens)	500	
3.	Ball Point Picasso (Grip 0.8mm) “or equivalent”	Packet 10 pens	500	
4.	Binder Clip 19 MM	One dozen	20	
5.	Binder Clip 25 MM	One dozen	20	
6.	Binder Clip 32 MM	One dozen	20	
7.	Binder Clip 41 MM	One dozen	30	
8.	Binder Clip 51 MM	One dozen	30	
9.	Board Marker Dollar Erasable round tip “or equivalent”	Each	60	
10.	Board Duster Deli with dry cloth “or equivalent”	Each	36	
11.	Correction Pen Uni “or equivalent”	One dozen	400	
12.	Color Flag Pronoti No. 45502 “or equivalent”	Box (24 packet)	10	
13.	Color Paper Spectra A-4 Size 80 grams 100 sheets	One Packet	40	
14.	Dak Pad Rexine (ord)	Each	20	
15.	Dak Pad leatheroid alongwith velvet cloth & Clip Lock “or equivalent”	Each	80	
16.	Diary Register No.8 (Arhaan) “or equivalent”	Each	250	
17.	Diary Cover (Green) with Printing Govt. of Pakistan and mono gram	Each	60	
18.	Drafting Pad Lucky-104 “or equivalent”	Each	400	
19.	Spiral Drafting Pad Lucky DPS A5-100 “or equivalent”	Each	600	
20.	Drafting Pad M-7 Lucky “or equivalent”	Each	600	
21.	Drafting Pad A4 Size Lucky “or equivalent”	Each	100	
22.	Duster Cotton White 20X30 (as per sample)	One dozen	200	
23.	Duster Cotton Yellow 20X30 (as per sample)	One dozen	100	
24.	Envelops China Craft 70 grams SE-5 “or equivalent”	100	500	
25.	Envelops China Craft 70 grams SE-6 “or equivalent”	100	500	
26.	Envelops China Craft 70 grams SE-7 “or equivalent”	100	200	
27.	Envelops China Craft 70 grams SE-8 “or equivalent”	100	500	
28.	Envelops China Craft 70 grams A/4 size “or equivalent”	100	400	
29.	Envelops White 70 grams 9X4 “or equivalent”	100	200	
30.	Envelops White 70 grams 7.5 X 5.5 “or equivalent”	100	50	
31.	Envelops White 70 grams A-3 size cloth pasted	100	100	
32.	Envelops White 70 grams A-4 size	100	200	
33.	File Board thick A-4 size Shaheen “or equivalent”	100	100	

S.#	Name of Items	Unit	Quantity to be purchased (approximately)	Rate –per unit inclusive of all taxes
34.	File Board thick Legal size Shaheen “or equivalent”	100	100	
35.	File Cover Tag 300 gram with lamination legal Size	100	400	
36.	File Flapper Raxine 24” (Superior)	100	100	
37.	File Folder Rex 3 ”or equivalent”	Each	150	
38.	File register No.8 Arhaan “or equivalent”	Each	100	
39.	File Separator Soft 01 to 10 PVC printed	One Packet	30	
40.	File Separator Soft 01 to 20 PVC printed	One Packet	30	
41.	File Separator Soft 01 to 31 PVC printed	One Packet	30	
42.	Gum Stick Amass 22 Grams “or equivalent”	One Dozen	80	
43.	Highlighter (All Color) Pelikan “or equivalent”	One Dozen	70	
44.	Ink Pelikan 4001 Germany, Blue & Black “or equivalent”	One Dozen	20	
45.	Lead Pencil GF 5000 “or equivalent”	One Dozen	350	
46.	Lead Pencil GF 6000 “or equivalent”	One Dozen	300	
47.	Log Book No. 6 Arhaan “or equivalent”	Each	80	
48.	L-Shape Folder (A4 Size 14-C) “or equivalent”	One Dozen	40	
49.	Marker Dollar 70/90 “or equivalent”	One Dozen	20	
50.	Gel pen Doller (BP-3, 0.7) “or equivalent”	One Dozen	30	
51.	Uniball (Vision Elite UB-200-0.8) “or equivalent”	One Dozen	50	
52.	Gel Pen M&G (Si pen S5, 0.5)f “or equivalent”	One Dozen	50	
53.	Gel Pen M&G (Smarten 0.7) “or equivalent”	One Dozen	100	
54.	Gel pen Piano (Jelflo 0.7) “or equivalent”	One Dozen	50	
55.	Gel pen Schneider (one Business 0.6) “or equivalent”	One Dozen	20	
56.	Pointer Dollar 0.3 “or equivalent”	Per Packet	50	
57.	Paper Clip 36 MM Three Flower “or equivalent”	Per packet	1000	
58.	Paper Cutter Deli 2001 “or equivalent”	Each	300	
59.	Paper Pin Grash 50 Grams “or equivalent”	One packet	200	
60.	Pen Holder Golden Wing Sung 612 “or equivalent”	One Dozen	04	
61.	Pencil Sharpener (Dux) “or equivalent”	One Dozen	80	
62.	Pencil Shorthand Glodfish “or equivalent”	One Dozen	50	
63.	Peon Book Page 9x6 size 96 Sheets	One Dozen	300	
64.	Post-it-Pad 3x2 pronoti “or equivalent”	One Dozen	300	
65.	Post-it-Pad 3x3 pronoti “ or equivalent”	One Dozen	200	
66.	Post-it-Pad 3x4 pronoti “or equivalent”	One Dozen	200	
67.	Post-it-Pad 3x5 pronoti “or equivalent”	One Dozen	200	
68.	Punch Double Hole No.9330 KW “or equivalent”	Each	20	
69.	Punch Double Hole No.9670 KW “or equivalent”	Each	10	
70.	Punch Double Hole TF-102 Medium “or equivalent”	Each	10	
71.	Punch Single Hole Heavy (as per sample)	One Dozen	50	
72.	Ring Binder Folder No.922 A-4 size Alfla “or equivalent”	One packet	500	
73.	Rubber Pelikan Germany AS-40 “or equivalent”	Box (40 pieces)	40	
74.	Ruled Register No.8 Lucky “or equivalent”	Each	12	
75.	Ruled Register No.12 Lucky “or equivalent”	Each	12	
76.	Scissors Large M&G 8.5” “or equivalent”	One Dozen	20	
77.	Scotch Tape 3 Flowers 1 inch 40 Yard “or equivalent”	One Dozen	80	
78.	Sharpener Machine “or equivalent”	Each	15	
79.	Stamp Pad Lancer (7x11) “or equivalent”	Each	50	
80.	Stamp Pad small Crystal “or equivalent”	One Dozen	600	
81.	Stamp Pad Ink Crystal “or equivalent”	One Dozen	10	
82.	Staple Pin 23/10 (1000 piece) M&G “or equivalent”	One Packet	10	

S.#	Name of Items	Unit	Quantity to be purchased (approximately)	Rate –per unit inclusive of all taxes
83.	Staple Pin 23/13 (1000 piece) M&G “or equivalent”	One Packet	10	
84.	Staple Pin 23/15 (1000 piece)M&G “or equivalent”	One Packet	10	
85.	Staple Pin 23/17 (1000 piece) M&G “or equivalent”	One Packet	10	
86.	Staple Pin 24/6 (1000 piece) M&G “or equivalent”	One Packet	1400	
87.	Stapler Machine M&G “or equivalent”	Each	300	
88.	Stapler Machine Max HD-50 “or equivalent”	Each	200	
89.	Stapler Machine Heavy Duty KW-50 LC “or equivalent”	Each	10	
90.	Staple Pin Remover (KW-Trio 508 B) “or equivalent”	One dozen	10	
91.	Stock Issue register No.06 Farhan “or equivalent”	Each	10	
92.	Scale Aroma 12 inch (Stainless Steel) “or equivalent”	One dozen	05	
93.	Table Diary Friends or equivalent”	Each	100	
94.	Table Set Rexene 9 Pieces	Each Set	10	
95.	Table Set Marble 9 Pieces, Aftab 009 “or equivalent”	Each Set	20	
96.	Table Set Plastic Kaligon “or equivalent”	Each Set	20	
97.	Tag Cotton 5 inch (as per specimen)	Bundle (50 pieces)	700	
98.	T.T. File Cover D/save A-4 Size “or equivalent”	Each	400	
99.	Wrapping Paper Brown 80 Grams (35x47) “or equivalent”	Bundle 200 Sheets	10	
100.	Binding Plastic Sheet Transparent (A-4 Size 18mm) 100 sheets	One Packet	30	
101.	Binding Plastic sheet Transparent legal Size 18mm 100 sheets	One packet	20	
102.	Binding Hard Cover Sheet 150 grms (A4 Size)	One Packet	10	
103.	Binding Tape 3 inch 10 Yard Sensa “or equivalent”	Per Roll	80	
104.	Binding Tape 1.5 inch 10 Yard Sensa “or equivalent”	Per Roll	80	
105.	Masking Tape 2 inch 20 Yard Sensa “or equivalent”	Per Roll	20	
106.	Packing Tape 3 inch 40 Yard Sensa “or equivalent”	Per roll	20	
107.	Spiral Note book (Alba classic 200 sheets) “or equivalent”	Each	30	
108.	Spiral Note book (Alfalah A4 size 150 sheets) “or equivalent”	Each	24	
109.	Spiral Note book Lucky 6x4 (50 sheets) “or equivalent”	Each	40	
110.	Photostat paper 70 Grams A-4 size 500 Sheets HP, Paper One or equivalent	One ream	1000	
111.	Photostat Paper 80 Grams A-4 size 500 Sheets HP Paper One or equivalent	One ream	3500	
112.	Summary Paper 70 Grams A-4 Size Double-A 500 Sheets or equivalent	One ream	200	
113.	Summary Paper 80 Grams A-4 Size Double-A 500 Sheets or equivalent	One ream	200	
114.	Summary Paper 80 Grams Legal size Double-A 500 Sheets or equivalent	One ream	50	
115.	Summary paper A/3 White 80 Grams Double-A 500 Sheets or equivalent	One ream	10	

PURCHASE OF MISCELLANEOUS ITEMS (2022-23)

S.#	Name of Items	Unit	Quantity to be purchased (approximately)	Rate inclusive of all taxes
116.	Aerosol metered Air Freshener (Fresco Plus) 300 ml "or equivalent"	Each	10	
117.	Air Freshener Al-Rehab Original 300ML "or equivalent"	Each	1500	
118.	Calculator Casio Scientific FX-82MS "or equivalent"	Each	20	
119.	Calculator Deli 39265 16 Digit "or equivalent"	Each	30	
120.	Calculator Casio MJ-120T "or equivalent"	Each	30	
121.	Tri circle Lock 38 MM "or equivalent"	Each	60	
122.	Tri circle Lock 50 MM "or equivalent"	Each	60	
123.	Laminating pouches O-ID size (Premium quality)	One Packet	05	
124.	ID Card ribbon Green	One dozen	40	
125.	Mirror 18"x24" (Wooden frame) as per sample	Each	30	
126.	Name Plate (as per specimen)	Each	200	
127.	Stand for Name Plate (as per sample)	Each	50	
128.	Rubber Stamp (as per sample)	One Line	2500	
129.	Printy Trode 4912 with 05 line rubber stamp	Each	1800	
130.	Printy Trode 4913 with 06 line rubber stamp	Each	800	
131.	Portrait of Quaid-e-Azam (as per sample)	Each	20	
132.	Table Cloth (Blazer Cloth Green/Blue)	One Meter	100	
133.	Tape Dispenser KW-3311 "or equivalent"	Each	12	
134.	Tissue paper Rose Petal Supreme Ultra Soft 200 Sheets "or equivalent"	Each	2400	
135.	Tissue Paper Rose Petal Pop-Up Ultra Soft 300 Sheets "or equivalent"	Each	400	
136.	Toilet Roll (Big) Rose Petal Maxob Ultra Absorbent 2 Ply "or equivalent"	Each	2000	
137.	Tumbler Omroc "or equivalent"	One Dozen	300	
138.	Tea Cup with Saucer as per sample	Each	1000	
139.	Sugar Pot (Superior quality) as per sample	Each	100	
140.	China Clay Plates (Quarter) as per sample	Each	20	
141.	China Clay Plates (medium) as per sample	Each	20	
142.	Table Spoon stainless steel (superior quality)	One Dozen	20	
143.	Tea Spoon stainless steel (superior quality)	One Dozen	40	
144.	Knife for dining, stainless steel (superior quality)	One Dozen	12	
145.	Fork for dining, stainless steel superior quality	Per Dozen	24	
146.	Plastic Tray for six cups	Each	30	
147.	Plastic Tray for four cups	Each	24	
148.	Plastic Tray for two cups	Each	12	
149.	Umbrella (Superior) Large	Each	50	
150.	Wall Clock, Champion "or equivalent"	Each	50	
151.	Waste Paper Basket (as per sample)	Each	10	
152.	Water Cooler 12 L Rahber or equivalent	Each	15	
153.	Water Cooler 9 L Rahber or equivalent	Each	10	
154.	Water Jug Omroc with lid "or equivalent"	Each	150	
155.	Fly Killer Spray 375 ml Mortine or equivalent	Each	400	
156.	Hand Sanitizer 5 Ltr. Delite – Lemon "or equivalent"	One Gallon	50	
157.	Hand Sanitizer Yardley 250 ml 8.45 fl.oz "or equivalent"	One Bottle	50	
158.	Face Mask Super care Mediplus + or equivalent	Packet (50 Piece)	500	
159.	Sanitizer Dispenser AR-800 (as per sample)	Each	20	

160.	Nestle water 19 Liter Bottle (Replaceable)“or equivalent”	Each	50	
161.	Nestle water 300 ml Bottle “or equivalent”		100	
162.	Nestle water 1.5 Liter Bottle “or equivalent”	Each	1000	
163.	Nestle water 0.5 Liter “or equivalent”	Each	5000	
164.	Hand Wash (liquid 500 ml Paradise) “or equivalent”	One Bottle	30	
165.	Hi-Jeen Tissue White (Rose Patel)	Each	200	
166.	Hand Wash (Filling liquid 500 ml) “or equivalent”	One packet	30	

PURCHASE OF DRY TONERS / INK/ MASTER ROLL (2022-23)

S.#	Name of Items	Unit	Quantity to be purchased (approximately)	Rate inclusive of all taxes
167.	Toner Canon IR 2016“or equivalent”	Each	10	
168.	Toner Konica Minolta Bizhub 600 “or equivalent”	Each	24	
169.	Toner Panasonic DP-4530“or equivalent”	Each	03	
170.	Toner Panasonic Machine-8035“or equivalent”	Each	50	
171.	Toner Konica Minolta- Bizhub 423 TN-414 “or equivalent”	Each	90	
172.	Toner Ricoh LN 2500 or equivalent	Each	10	
173.	Toner Konica Minolta- Bizhub 367 TN-323 or equivalent”	Each	04	
174.	Toner Fax Machine Panasonic KX-FL-402 “or equivalent”	Each	08	
175.	Ricoh-301 Toner	Each	20	
176.	Ricoh 305 Toner Black	Each	20	
177.	Toner Fax Machine Panasonic No.612 “or equivalent”	Each	06	
178.	Ink Copy Printer (Gestatner)-3443 Made in UK “or equivalent”	Each	100	
179.	Master Roll for copy Printer Gestatner 15“or equivalent”	Each	50	
180.	Master Roll For Copy Printer Richo CPM21 JP 750	Each	10	
181.	Ink Copy Printer JP 750 CPI10	Each	20	

PURCHASE OF ELECTRIC ITEMS (2022-23)

S.#	Name of Items	Unit	Quantity to be purchased (approximately)	Rate inclusive of all taxes
182.	2 Pin Plug 10 Amp (NB) “or equivalent”	One Dozen	20	
183.	3 Pin Plug 20 Amp (Inchor) “or equivalent”	One Dozen	20	
184.	Breaker 30 Amp (Terasaki Japan Black) “or equivalent”	Each	30	
185.	Breaker 20 Amp (Schneider DomA61 Imported) “or equivalent”	Each	30	
186.	Breaker 32 Amp (Schneider DomA61 Imported) “or equivalent”	Each	30	
187.	Battery Cell Small-AA Camelion “or equivalent”	One Dozen	20	
188.	Battery Cell Small-AAA Camelion “or equivalent”	One Dozen	40	
189.	Battery Cell D-Size 1.5V Premium Gold Dura or equivalent	One Dozen	20	
190.	Battery cell type AAA (Energizer or equiv.)	Each	60 Nos	
191.	Battery cell type AA (Energizer or equiv.)	Each	30 Nos	

192.	CMOS battery cell for CPU	Each	20 Nos	
193.	Bulb Philips 14W LED "or equivalent"	Each	15	
194.	Bulb Philips 14W warm LED "or equivalent"	Each	15	
195.	Duct Patty Adam (16x16) "or equivalent"	One length	40	
196.	Duct Patty Adam (60x60) "or equivalent"	One length	40	
197.	Duct Patty Adam (40x40) "or equivalent"	One length	20	
198.	Starter S-10 Philips or equivalent	One Dozen	20	
199.	Starter S-2 Philips or equivalent	One Dozen	20	
200.	Multi Plug 3 pin 13-15 Amp Hero "or equivalent"	One Dozen	40	
201.	Cable 110/76 3 Core Pakistan "or equivalent"	One Roll	02	
202.	Cable 110/76 2 Core Pakistan "or equivalent"	One Roll	02	
203.	Cable 40/76 2 Core Zafar or Pakistan "or equivalent"	One Roll	08	
204.	Electric Wire 7/29 double core Zafar or Pakistan "or equivalent"	One Roll	05	
205.	Electric Wire 7/36 single core or Pakistan "or equivalent"	One Roll	10	
206.	Power Plug Hero (Purcline) or equivalent	Each	100	
207.	(KM) Light Plug-Heavy Duty with copper point-Multiplug -TXPE	Each	100	
208.	Power Plug Box (4x4)	Each	50	
209.	Light Plug Box (2x2)	Each	50	
210.	Electric Heater Rod	One Dozen	04	
211.	AC Circuit breaker 20 Amp 3 pin bush "or equivalent"	Each	50	
212.	Bulb Zero watts (Red & Green) Philips "or equivalent"	Each	02	
213.	POP wall power plug 10 Bie (Porctein) "or equivalent"	Each	10	
214.	Tube Rod 36 Watts Phillips "or equivalent"	One Dozen	10	
215.	Tube Rod 36 Watts warm Phillips "or equivalent"	One Dozen	10	
216.	Tube Rod 20 Watts Phillips "or equivalent"	Each	05	
217.	Tube Rod 20 Watts warm Phillips "or equivalent"	Each	05	
218.	Choke 36 Watts Phillips "or equivalent"	Each	10	
219.	Choke 20 Watts Phillips "or equivalent"	Each	10	
220.	LED Tube Patti 60 Watts Osaka "or equivalent"	Each	30	
221.	LED Tube Patti 20 Watts Osaka "or equivalent"	Each	20	
222.	Rubber pipe soft (1.5 inch dia meter)	One foot	100	
223.	Ding Dong door Bell Sogo "or equivalent"	Each	50	
224.	Open Push Button for door Bell	Each	50	
225.	Remote Call Bell (Sogo) "or equivalent"	Each	30	
226.	Insect Killer Annex 24 inch "or equivalent"	Each	20	
227.	Table Lamp Rechargeable Multi light LED touch Sogo "or equivalent"	Each	30	
228.	Cat-6 Cable (Roll of 1000 ft.) 23 AWG	Roll	02 Rolls	
229.	RJ-45 Connector (Pkt of 100)	Packet of 100	03 Nos	
230.	Cat-6 Patch Cord (Machine Punched) Branded 3 Mtr,	Each	20 Nos	
231.	Cat-6 Patch Cord (Machine Punched) Branded 5 Mtr,	Each	20 Nos	
232.	Electric extension with 05 meters cable and 06 points for Computer/ Printer (as per sample)	Each	100 Nos	

PURCHASE OF DURABLE GOODS (2022-23)

S.#	Name of Items	Unit	Quantity to be purchased (approximately)	Rate inclusive of all taxes
233.	Bracket Fan 18" Pak-Fan. "or equivalent"	Each	40	
234.	Exhaust Fan 12" Pak Fan Metal Body "or equivalent"	Each	20	
235.	Fan Heater Electric Philips/ Anex /2000 Sogo / 2000 Walt "or equivalent"	Each	50	
236.	Air Conditioner DC inverter / Gree /1.5 Ton with installation "or equivalent"	Each	15	
237.	Air Conditioner Heat and Cool 2Ton Model (2442) floor standing Kenwood with installation "or equivalent"	Each	04	
238.	Air Conditioner 1.0 ton (Haier) DC Inverter with installation "or equivalent"	Each	05	
239.	Air Conditioner 2.0 Ton (Split Type) (Haier) DC Inverter with installation "or equivalent"	Each	02 Nos	
240.	Water Dispenser Nas Gas "or equivalent"	Each	20	
241.	CLI Telephone sets Panasonic "or equivalent"	Each	50	
242.	Steno Telephone Set(1+1) TIP/Panasonic "or equivalent"	Complete Set	30	
243.	Digital Telephone Alcatel Model 8029 Sets	Each	16	
244.	Micro Wave Oven Dawlance 20 Liter or equivalent	Each	10	
245.	Split Air Conditioner 1.5 ton (Keen Wood) Heat & Cool "or equivalent"	Each	05	
246.	Exhaust Fan 10" Plastic Body Pak /Younas "or equivalent"	Each	20	
247.	Shredder Machine Deli 10 Sheets Cross cut or equivalent	Each	04	
248.	Electric Kettle WestPoint 2 liter or equivalent	Both	50	
249.	Fax machine Multi-function all in one or Equivalent	Each	04	
250.	Photocopier Machine 75-90 CPM "or Equivalent"	Each	03	
251.	Photocopier Machine Ricoh 20-35 CPM or equivalent	Each	02	
252.	Blub Holder Multi or equivalent	Each	50	
253.	China Fitting 8 point box or equivalent	Each	24	
254.	Double remote bell Sogo or equivalent	Each	12	

PURCHASE OF SANITARY ITEMS (2022-23)

S.#	Name of Items	Unit	Quantity to be purchased (approximately)	Rate inclusive of all taxes
255.	Acid sweep Original 600 ml "or equivalent"	Each	300	
256.	Broom (500 grams)	Each	36	
257.	Broom (Phool)	Each	36	
258.	Brush for W.C.	Each	36	
259.	Bucket Plastic 20 Litre	Each	30	
260.	Glass Spray (Insta) "or equivalent"	Each	200	
261.	Lota Plastic (Large)	Each	100	

262.	Mop with long handle (Royal) "or equivalent"	Each	48	
263.	Phenyl Liquid Finis 3 Litre "or equivalent"	Each	300	
264.	Phenyl Tablets 500 grams	One Packet	20	
265.	Mini Soap (Hoor) 50 grams "or equivalent"	Dozen	800	
266.	Bath Soap (Lux) 100 Grams "or equivalent"	Dozen	20	
267.	Washing Powder (Surf 65 Grams) or equivalent	One packet	100	
268.	Plastic Doorri (For Binding)	Bag (25 KG)	10	
269.	Towel (White Superior 27X54)	Each	150	
270.	Dish Washing Powder (Vim) 400 Grams "or equivalent"	One Dozen	100	
271.	Wiper with long handle (Royal) "or equivalent"	Each	48	
272.	Cleaning Brush small	Each	24	
273.	Mop (Airport pochara)	Each	24	
274.	Harpic Toilet Cleaner 500 ml	Each	24	
275.	Kiwi Revive polish	Each	12	
276.	Scotch Brite 3m	Per Dozen	10	
277.	Refill of Mop (as per sample)	Each	24	
278.	Muslim Shower (Crome)	One Set	50	

PURCHASE OF FURNITURE ITEMS (2022-23)

S.#	Name of Items	Unit	Quantity to be purchased (approximately)	Rate inclusive of all taxes
279.	Revolving Chair (Executive) as per sample	Each	40	
280.	Revolving Chair (High back) as per sample	Each	20	
281.	Revolving Chair (low back) as per sample	Each	25	
282.	Computer Tables as per sample	Each	16	
283.	Computer Chairs as per sample	Each	19	
284.	Foot Rest as per sample	Each	10	
285.	Wooden Almira open (as per sample)	Each	15	
286.	Office Tables as per sample	Each	12	
287.	Office Chairs/ Visitor Chair as per sample	Each	150	
288.	Sofa Set Full cushion Five Seater as per sample	Each	07	
289.	Sofa Set Full Cushion Seven Seater as per sampl	Each	05	
290.	Sofa Set Single as per sample	Each	10	
291.	Side Rack as per sample	Each	10	
292.	Staff Table as per sample	Each	14	
293.	Book Shelf as per sample	Each	09	
294.	Wood Coat Hanger as per sample	Each	13	
295.	Steel Cabinet as per sample	Each	15	
296.	Steel Almirahs as per sample	Each	12	
297.	Back Care Molty Foam "or equivalent"	Each	40	
298.	Door Closer (big size)	Each	30	
299.	Table Glass 5mm (36x60)	Each	20	
300.	Table Glass 5mm (39x66)	Each	12	
301.	Table Glass 5mm (42x72)	Each	12	
302.	Table Glass 5mm (48x72)	Each	12	
303.	Table Drawer Lock (505)	Each	50	
304.	Table Drawer Lock (508)	Each	50	

305.	Roller Blinds	Per Sq ft	As per req	
306.	Vertical Blinds	Per Sq ft	As per req	

COMPUTER STARIONERY (2022-23)

S.#	Detail of items	Unit	Quantity to be purchased (approximately)	Rate inclusive of all taxes
307.	<u>USB Data Traveller</u> USB 32 GB Kingston (Original) or equivalent	Each	50 Nos	
308.	USB 64 GB Kingston (Original) or equivalent	Each	50 Nos	
309.	<u>Toners Laser Printer (HP) or equivalent</u> Toner HP 1320 (49-A)	Each	50 Nos	
310.	Toner HP 2015 (53-A)	Each	50 Nos	
311.	Toner HP 2055D (05-A)	Each	40 Nos	
312.	Toner HP 3015/1020 (12-A)	Each	08 Nos	
313.	Toner HP p1005 (35-A)	Each	03 Nos	
314.	Toner HP m15a (48-A)	Each	03 Nos	
315.	Toner HP p1102 (85-A)	Each	05 Nos	
316.	Toner HP M12a (79A)	Each	04 Nos	
317.	Toner HP Pro 400 (80-A)	Each	08 Nos	
318.	Toner HP MFP225dn (83-A)	Each	04 Nos	
319.	Toner HP M402dn (26-A)	Each	50 Nos	
320.	Toner HP M404dn (76-A)	Each	50 Nos	
321.	Toner HP 3015d (55-A)	Each	01 No	
322.	Toner HP 4515 (64-A)	Each	03 Nos	
323.	Toner HP 135 (107-A)	Each	08 Nos	
324.	Toner HP MFPM283fdw (Set 4 Colours)	One Set (04 Colours)	01 No	
325.	Toner HP MFPM479dw (Set 4 Colours)	One Set (04 Colors)	01 No	
326.	Toner HP M251n (Set 4 Colours)	One Set (04 Colors)	02 Nos	
327.	Toner HP M252n (Set 4 Colours)	One Set (04 Colors)	02 Nos	
328.	Toner HP 3525 (Set 4 Colours)	One Set (04 Colors)	01 No	
329.	<u>Toner Laser printer (Xerox) or equivalent</u> Toner Xerox Phaser 3330	Each	60 Nos	
330.	Toner Xerox Versa Link B405dn	Each	04 Nos	
331.	Toner Xerox Versa Link C400dn (Set 4 Colours)	One Set (04 Colors)	-	
332.	<u>Toner Laser printer (Samsung) or equivalent</u> Toner Samsung ML-3710	Each	03 Nos	
333.	<u>Toner printer (Ricoh MFP) or equivalent</u> SP210SF	Each	01 No	

LICENSE FEE FOR SOFTWARE (2022-23)

S. No.	Detail of items	Unit	Quantity to be purchased (approximately)	Rate inclusive of all taxes
334	Renewal of License Firewall and L3 Switch (Juniper) Hardware Support SRX-345 and EX-4300 Core support, w.e.f. 17-12-2022 to 16-12-2023	Each	02 Nos	

COMPUTER HARDWARE (2022-23)

S.#	Detail of items	Unit	Quantity to be purchased (approximately)	Rate inclusive of all taxes
335	Desktop PC Core i5 10 th Gen or latest (Branded) RAM 16 GB, 512 GB SSD, with LED 22"	Each	On need basis	
336.	Document Scanner ADF with Flatbed 30-40 ppm, 200-300 DPI, paper thickness Min. 30 gms/m2 Max. 380 gms/m2, daily volume 3000-4000 pages, feeding capacity 50 sheets, (Canon or equivalent)	Each	15 Nos	
337.	Laser printer HP-M428fdw or equivalent	Each	05 Nos	
338.	Laser printer HP-M404dn or equivalent	Each	40 Nos	
339.	24 Port Gigabit Layer-2 Switch	Each	05 Nos	
340.	Wireless Router (Cisco or equiv.)	Each	05 Nos	
341.	HDD 512 GB SSD	Each	02 Nos	
342.	External HDD 2 TB Passport	Each	02 Nos	
343.	Keyboard (USB Supported) Logitech or equiv.	Each	30 Nos	
344.	Keyboard (Wireless) with Mouse Logitech or equiv.	Each	05 Nos	
345.	Optical Mouse (USB Supported) Logitech or equiv.	Each	50 Nos	
346.	Printer/Data Cable (Original 03 Mtrs)	Each	30 Nos	
347.	Power Cable 02 Pin (Original Standard)	Each	30 Nos	
348.	VGA Cable (Original Standard)	Each	30 Nos	
349.	HDMI Cable 4K 05 Mtrs	Each	10 Nos	
350.	HDMI Cable 4K 10 Mtrs	Each	10 Nos	
351.	HDMI Cable 4K 20 Mtrs	Each	05 Nos	
352.	Digital Presenter	Each	05 Nos	
353.	Laser Pointer for LED	Each	05 Nos	
354.	Laptop Battery Fujitsu AH531Core i5 (Original)	Each	05 Nos	
355.	Laptop Charger Fujitsu AH531Core i5 (Original)	Each	05 Nos	
356.	Laptop Battery Lenovo E14 (Original)	Each	03 Nos	
357.	Laptop Charger Lenovo E14 (Original)	Each	03 Nos	
358.	Laptop Battery Dell Inspiron 5378 Core i5, 7 th Gen	Each	03 Nos	
359.	Laptop Charger Dell Inspiron 5378 Core i5, 7 th Gen	Each	03 Nos	