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D.O. No 2(2)RIS&CB/I W/PD/2016 17  
**Government of Pakistan**  
Ministry of Planning, Development & Reform  
Restructuring, Institutional Strengthening and  
Capacity Building of Energy Wing  
99-W, SHALIMAR PLAZA BLUE AREA  
ISLAMABAD  
\*\*\*\*\*

Islamabad, the 22<sup>nd</sup> June, 2017

From:

Engr. Zafar-ul-Amin  
Deputy Chief (Power/Admn.)

To:

The Deputy Director (MW),  
Public Procurement Regulatory Authority,  
1<sup>st</sup> Floor, F.B.C. Building,  
G-5/2, Islamabad.

**SUBJECT:- ADVERTISEMENT FOR TENDER NOTICE**

With reference to the subject, kindly find enclosed an advertisement "Tender Notice" for publication in PPRA web site as <http://www.ppra.org.pk> on 22<sup>nd</sup> June, 2017.

2. Your cooperation in this regard will be appreciated please.

  
(ENGR. ZAFAR-UL-AMIN)

Copy to: ✓

1. Director General (JACC) with the request for posting the advertisement for the procurement of computer equipment at Shalimar Plaza, Restructuring, Institutional Strengthening and Capacity Building of Energy Wing, Ministry of Planning, Development & Reform on the website of Ministry of Planning, Dev. & Reform, Islamabad.

## **TENDER NOTICE**

Sealed Tenders are invited from Sales Tax Registered firms with offices in Islamabad for computer equipments including Laptop computer, Desktop computers & computer printers.

Details of equipment and terms & conditions can be obtained from the website of Public Procurement Regulatory Authority (PPRA) [www.ppra.org.pk](http://www.ppra.org.pk) & Planning Commission [www.pc.gov.pk](http://www.pc.gov.pk) Last date for submission of bids on prescribed format is 15 days after this publication.

-Sd-

(Engr. Zafar-ul-Amin)

Deputy Chief (Power/Admn.)

Energy Wing

Ministry of Planning, Development & Reform

Room No.210, 2<sup>nd</sup> Floor, 99-West Shalimar Plaza,

Blue Area, Islamabad

Ph: 051-9235070

**GOVERNMENT OF PAKISTAN  
MINISTRY OF PLANNING, DEVELOPMENT AND REFORM  
RESTRUCTURING, INSTITUTIONAL STRENGTHENING AND CAPACITY  
BUILDING OF ENERGY WING  
99-WEST SHALIMAR PLAZA, BLUE AREA, ISLAMABAD**

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Subject:- **TENDER DOCUMENTS FOR THE PURCHASE OF LAPTOP COMPUTER, DESKTOP COMPUTERS & COMPUTER PRINTERS**

Ministry of Planning, Development and Reform intends to purchase the following computer equipments:

S.NO	ITEM	QUANTITY
1	Laptop Computers	04
2	Desktop Computers	02
3	Computer Printers	02

Detailed specifications of above mentioned items and terms & Conditions of tender are given in detail as under:-

**TERMS & CONDITIONS OF TENDER**

**1. DATE AND TIME OF RECEIPT OF TENDER**

Bid documents duly completed should reach this office on or **before 12:00 noon on 14<sup>th</sup> July, 2017**. Bids received after closing date and time, will not be entertained. No telegraphic or faxed bid will be accepted. Bids shall be opened on the same date at 12:30 p.m in presence of bidders at Ministry of Planning, Development & Reform, Energy Wing 2<sup>nd</sup> Floor 99-West Shalimar Plaza, Blue Area, Islamabad.

**2. EARNEST MONEY**

Bidder will attach a call deposit/Bank Draft/Bank Guarantee/equipment to **3% of the total value of the bid**, in favour of Deputy Chief (Power/Admn.) (Restructuring, Institutional Strengthening and Capacity Building of Energy Wing), refundable on satisfactory completion of warranty period of equipment. Cheque shall not be acceptable. Bids without valid earnest money shall not be entertained.

**3. PRICES**

- i. Bidders are required to quote all prices ex-Islamabad in Pak Rupees inclusive of government taxes, charges, octroi, GST, transportation etc. at specified site in Islamabad. Items should be duties and tax paid.
- ii. The quotation should remain **valid for at least 120 days** from the last date of submitting the bid.

4. **SCHEDULE OF PAYMENT**

No advance payment shall be made against the purchase of equipment. The payment shall be made after verification report of the delivered equipment on site.

5. **TECHNICAL DOCUMENTS**

- i. All the information provided in the bid should also be adequately supported by relevant documents and technical brochures. Bidder may attach documents highlighting the competitive edge and unique features of their proposals.
- ii. Any specification or condition mentioned in tender document, if not found in bid document, shall give the right to Ministry of Planning, Development & Reform, Energy Wing to consider it as "condition not being met/fulfilled".

6. **EQUIPMENT**

- i. The equipment delivered should be new and in no case used or refurbished. The component of the equipment should be assembled by the manufacturer.
- ii. The equipment should be arranged through the **legal channels** by providing all duties/taxes (if any) levied by the Govt.
- iii. The successful bidder shall submit original **Bill of Entry** and packing List at the time of delivering the equipment.

7. **DELIVERY PERIOD**

The supplier will be required to deliver the equipment within **04 weeks** time from the date of issue of Purchase Order.

8. **EVALUATION CRITERIA**

Contract will be awarded on the basis of item-wise lowest cost from among the parties which meet the specification and instructions mentioned in this tender document.

9. **DISQUALIFICATIONS**

Offers are liable to be rejected if, there is any deviation from the instructions as laid down in the bid documents, i.e.

- i. Technical details/brochures and literature pertaining to the offered items are not attached.
- ii. Tenders are submitted without the required earnest money.
- iii. Bid/Tenders are received after specified date and time of receipt.
- iv. Specification and other requirements are not properly adhered to or manufacturer's brochures specifications different from those given in the tender.
- v. GST/NTN certificate is not attached.

# STANDARD PROFORMA FOR BIDDING

## LAPTOP COMPUTER

	Detailed specifications	Yes	No
Processor Type	Intel ® Core TM I-7		
Processor Speed	2.4 GHz		
Hard Drive size	1 TB		
Installed RAM	8 GB		
Screen Size	15.6		
Operating System	Window 8.1		
Optical Drive	DVD/RW		
Graphics Memory	2 GB		
Warranty	1 year		

# STANDARD PROFORMA FOR BIDDING

## DESKTOP COMPUTER

	Detailed specifications	Yes	No
Processor Type	Intel ® Core TM I - 7		
Processor Speed	2.4 GHz – 3.1GHz Turbo Boost (4 MB Cache, 4 <sup>th</sup> Gen)		
Hard Disk	1 TB SATA		
RAM	4 GB DDR3		
Operating System	Window 8.1		
Warranty	1 year		

## STANDARD PROFORMA FOR BIDDING

### LASER PRINTER HP

	Detailed specifications	Yes	No
Model	HP Laser Jet		
Print Speed black (Best Quality model)	Min 40 ppm		
Monthly Volume	Upto 50,000 pages		
Print Technology	HP Fast Res 1200		
Resolution Technology	Up to 1200x1200 dpi		
Paper Handling input	250 sheet input tray, 50 sheet multi-purpose tray		
Paper handling output	Standard		
Print Memory	64 MB		
Hard Disk	600 MHz		
Print Language	Standard		
Connectivity	1 USB, standard		
Print Drivers	Standard		
Duplex printing (printing on both sides of paper)	Automatic (Standard)		
Warranty	One year with parts and labour		