

**GOVERNMENT OF PAKISTAN
MINISTRY OF PLANNING, DEVELOPMENT & SPECIAL INITIATIVES**

TENDER NOTICE

for Procurement of Furniture & Construction of Work Stations/ Cabins

Scaled Bids are invited from reputed furniture manufacturers/suppliers registered with Income Tax and Sales Tax Departments for the procurement of the following items:

Furniture and Construction of Workstations/ Cabins	Executive Chairs with head rest, Visitor Chairs leatherette, Revolving Chairs, Executives Chairs Standard, Executive Tables with side racks, Table Racks, Standard Tables, Construction of work Stations/ Cabins etc
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Tender documents for Furniture and allied items containing bidding procedure, terms & conditions and items specifications can be obtained free of cost from the office of Project Director. The bidding documents can be downloaded from the official websites of Ministry of PD&SI, www.pc.gov.pk and PPRA www.ppra.org.pk. Pre-bid meeting will be held in the Office of Project Director on 16th September 2021 at 1100Hrs.

The Bids must reach at the following address on or before 22nd September, 2021 by 1400Hrs. Bids will be opened on the same day at 1430Hrs in the presence of bidders or their authorized representatives.

**S.R. Usmani
PROJECT DIRECTOR
Strengthening of Ministry of Planning, Development & Special Initiatives
in Monitoring and Evaluation of PSDP Project
PPMI Complex, Street No. 1, H-8/1, Islamabad
Tel: 051-9269594**



**GOVERNMENT OF PAKISTAN
PLANNING COMMISSION
MINISTRY OF PLANNING, DEVELOPMENT & SPECIAL INITIATIVES,
ISLAMABAD**

Bidding Document

For

Procurement of Office Furniture & Establishment of Workstations

For

**Project “Strengthening of Ministry of Planning, Development and
Reform in Monitoring and Evaluation of PSDP Projects”
Islamabad Office & Quetta Camp Office**

GUIDELINES

1. For Procurement of Office Furniture & Workstations for the Project “Strengthening of Ministry of Planning, Development and Special Initiatives in Monitoring and Evaluation of PSDP Projects”.
2. Ministry invites sealed bids from reputed Manufacturers/Suppliers of furniture for supply of furniture and establishment of Workstations for its Offices in Islamabad and Quetta.
3. The Bidder shall furnish call deposit @ 2% the total bid price in the name of Project Director, Strengthening of M/o PD&SI in M&E of PSDP Projects.
4. Bidding shall be conducted through **Single Stage–One Envelope** as per PPRA Rules.
5. The bid must be valid upto 100 days (Extendable) from the last date of submission of bids.
6. Evidence of eligibility of the Bidder and the Goods
7. Summary of Similar Contracts (Completed & Ongoing)
8. Warranty of the items
9. Valid Registration Certificate for Income Tax, Sales Tax.
10. Bank Statement of at least last two years.
11. Supply within 4-6 weeks
12. Production of samples except workstations on acceptance of offer

SPECIFICATIONS OF FURNITURE & WORKSTATIONS

S. No.	Items	Specification	Quantity Islamabad Office (Lot-I)	Quantity Quetta Office (Lot-II)
1	Executive Chairs, with headrest	Revolving Chairs Metal Base and Arms Cushion <ul style="list-style-type: none"> • L: 20 + H: 26 + W: 20 	25	04
2	Revolving Chairs	Revolving Chairs Metal Base and Arms Cushion <ul style="list-style-type: none"> • L: 20 + H: 22 + W: 20 	15	0
3	Visitors Chairs Leather rite	Wooden Frame (Sheesham Wood) <ul style="list-style-type: none"> • L: 20 + H: 30+ W: 22 	40	10
4	Executive Chairs Standard	Executive Chairs Revolving with wooden base (Sheesham wood) and Arms (Heavy Cushion) <ul style="list-style-type: none"> • L: 20 + H: 30+ W: 20 	05	0
5	Executive Tables with side racks	Wooden Frame (Sheesham Wood) <ul style="list-style-type: none"> • Length 6 feet, Height:3 ft width 3.5 ft 	04	0
6	Workstations/ Cabins for Monitoring Officers/ Sr. Monitoring Officers/ Deputy Directors	Workstation cluster of size 7' x 6' x 5'H partition Table size 7' x 6' x 2' depth, partition size 5' x 2' one side and M.s pipe leg on the other side, Drawer unit size 16" wide with 3 drawers. Partition consists of 3 portions: <ol style="list-style-type: none"> 1. Lower portion made of laminated press 3.5mm on both sides. 2. Middle portion will be made of soft board covered with industrial fabric costing Rs. 850. 3. Top portion consists of 5 mm glass master line/ Frosted. The size of the glass will be equivalent to the top base of the workstation table. 	20	0
7	Standard Tables	Wooden Frame (Sheesham Wood) Length 4 feet, Height:3 ft width 3.5 ft	05	05
8	Racks	Wooden Racks with glass top on the following size L: 3 + H: 3+ W: 2	24	05

Financial Bid

Name of the Firm:

Bid.Ref.No:

Date of opening of Bid. (Bidder can bid for both Islamabad and Quetta or one of them)

S. No.	Name of the Item	No. of Units Islamabad Office Lot-I	No. of Units Quetta Office Lot-II	Unit Price	Total Value	Applicable Taxes	Total Price (Inclusive of all taxes)
1	2	3	4	5	6	7	8
1	Executive Chairs with headrest	25	04				
2	Revolving Chair	15	00				
3	Visitors Chairs Leather rite	40	10				
4	Executive Chairs Standard	05	0				
5	Executive Tables with side racks	05	1				
6	Workstations/ Cabins for Monitoring Officers/ Sr. Monitoring Officers/ Deputy Directors	20	0				
7	Standard Tables	05	05				
8	Racks	24	05				
GRAND TOTAL:							

A) FINAL TOTAL PRICE:-----

(Both in figures and words)

Signature:-----

Designation:-----

Date:-----

Official Stamp:-----