

GOVERNMENT OF PAKISTAN
PLANNING COMMISSION
PLANNING AND DEVELOPMENT DIVISION
(GOVERNANCE SECTION)

No. 9(7-2)G/PC/2010

Islamabad, the 23rd January, 2012

MEMORANDUM

Subject: **TRAINING COURSE ON “STAFFING THE ORGANIZATION”
(30TH JANUARY TO 3RD FEBRUARY, 2012)**

Pakistan Manpower Institute (PMI) has invited nominations for training course on “Staffing the Organization” scheduled to be held from 30th January to 3rd February, 2012 in Islamabad. This course is meant for officers and executives from public and private sector dealing with human resource development and management.

2. The objective of the course is to impart knowledge to the participants about the basic concept of HRM and Human Resource Planning and approaches to job analysis, recruiting and selecting and placing human resources in an organization for effectively and efficiently completing tasks.

3. All officers concerned of P&D Division are requested to send their nominations for the subject course duly recommended by the supervisor concerned. The recommendations of the suitable officers should reach this section **the latest by 27th January, 2012.**

(M. Haseeb Raza)
Research Associate

All Officers concerned of P& D Division