


Government of Pakistan
Planning and Development Division
Pakistan Planning and Management Institute
NFDC Building, Street No.1, H-8/1, Islamabad

Short Tender Notice

Sealed quotations are invited from the firms having GST and Income Tax Registration numbers for the supply of Office Stationery, Miscellaneous items and Computer Stationery etc. during the financial year 2011-12.

Terms and Conditions:

1. The rates quoted will be applicable till 30th June, 2012.
2. Tax will be deducted as per rules.
3. Certificate that firm is not black listed may be attached.
4. Bid Security/Earnest money amounting to Rs. 15,000/- will be submitted in the form of pay order/demand draft or Bank Guarantee. Any bid received without bid security shall be treated as non-responsive bid.
5. The firm should use their printed letter pad where firm name, address, telephone number etc. must be mentioned.
6. Firms should quote prices with out Sale Tax and indicate quantity, brand size wherever necessary.
7. The successful firms will have to supply items at PPMI within a week after the issue of supply order at their own expenses and arrangements.
8. The tenders complete in all respects should reach within fifteen (15) days of appearance of this advertisement in the PPRA Website to the undersigned till 1:00 pm and these will be opened at 1:30 pm on the same day in presence of the bidders or their representatives.
9. PPMI may reject any or all bids or proposals in accordance with PPRA Rules.



(Sajid Ali)

Programme Officer

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